

UP CHAPTER OF CREDIT UNIONS
VENDOR NIGHT APRIL 7th, 2017

VENDOR REGISTRATION FORM

(Please fill out completely)

Name _____

Company _____

Address/City/State/Zip _____

Email Address: _____ *(must be included)*

Telephone _____ Fax _____

What product or service does your company provide?

Will your booth need electricity? Yes No

Note any vendor you would like to be near _____

Note any vendor you would NOT like to be near _____

Name Tags (if desired)

Print clearly below the person(s) name that needs a name tag. You are more than welcome to bring your own name tags.

VENDOR REGISTRATION PAYMENT FORM

+ _____ Registration Fee: Payment- \$500 before February 6th
\$550 February 6th to March 10th
Note: Does not include cost of hotel stay

Sponsorships: If you wish to be a sponsor please include payment for your selected sponsorship with your registration fee. Registration fee is not included with sponsorship fee.

+ _____ **Grand Cayman: (\$2500 and up)** Headline on all printed materials including posters and weekend brochure used on vendor night and education; also honorable mention throughout the weekend. Prime booth placement at Vendor Show.

+ _____ **Jamaica: (\$1500-\$2499)** Name on printed materials including weekend brochure and honorable mention throughout the weekend. Prime booth placement at Vendor Show.

+ _____ **Key Largo: (\$500-\$1499)** Name on weekend brochure and honorable mentions throughout the weekend. Prime booth placement at Vendor Show.

= _____ **TOTAL COST OWED**

Payment Option:

\$ _____ **Total Amount Paid**

Check payable to: UP Chapter of Credit Unions:

Send to: Integra First Federal Credit Union
2600 10th Street
Menominee, MI 49858
Attn: Becky Harding

I agree to the guidelines established for this event.

Signature _____ Date _____

****REMEMBER YOU MUST BOOK LODGING AT A LOCAL HOTEL****

Helpful Checklist!

- ✚ Read the registration for information and guidelines
- ✚ Decide if you can be a sponsor: Grand Cayman, Jamaica, Key Largo - Get higher visibility at the Vendor Show and other sponsorship perks!
- ✚ Mail your registration forms and check
- ✚ Book your lodging needs at a local hotel
- ✚ Ship all display material by March 30th
- ✚ Set up booth space beginning at noon on April 7th
- ✚ Clean up by 10:30PM on April 7th
- ✚ Enjoy the breakfast buffet April 8th

Useful Information:

Island Resort and Casino
W 399 US 2 & 41
Harris, MI 49845
(800)682-6040
Attn: Rachel

Comfort Suites
3600 Ludington Street
Escanaba, MI 49829
(906)786-9630
Group ID #2791216

Rebecca Harding
Integra First Federal CU
(906)863-5566
rharding@integrafirstfcu.com
Vendor Show Information

Maggie Anderson
Tru North Federal CU
(906)485-1210 Ext. 209
manderson@thecu.net
Vendor Show Information